# Overview of GSGG grants and allowances

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| Latest version as of October 2024 |
| General requirements |
| * Eligible for applying are doctoral candidates of GSGG. * Doctoral candidates need to submit a current certificate of enrolment with each application. * Doctoral candidates are eligible for application until their disputation. * Only members of University of Göttingen are eligible for application. * Timely submission of the application * Complete application documents (including statement/report of the professor if applicable) * Compliance with the obligation to submit annual reports and valid doctoral status (doctoral candidates)   Please note: The number of grants awarded as well as the amount of allowances is dependent on the budget situation of GSGG. |
| Application deadline |
| * 15th March -> earliest possible start of funding: 1st May * 15th June -> earliest possible start of funding: 1st August (not for applications for completion grants) * 15th September -> earliest possible start of funding: 1st November * 15th December -> earliest possible start of funding: 1st February of the following year (not for applications for completion grants)   For allowances for conference and research trips:   * Earliest possible start of funding = commencement of the trip * Applications for travel costs coverage of up to € 300 can be submitted at any time, however, the application has to be filed at least 3 weeks prior to the trip (date of receipt at the central office).   For barrier-free qualification and networking:   * Applications for a funding amount of up to € 300 can be submitted at any time, however, the application has to be filed at least 3 weeks prior to the trip (date of receipt at the central office).   For allowances for reproduction expenses:   * Earliest possible start of funding: Order of the material that is to be reproduced *after* allowance has been granted. * Reproduction applications for a funding amount of up to € 300 can be submitted at any time, however, the application has to be filed at least 3 weeks prior to the trip (date of receipt at the central office). |

# Co-financing of method courses and disciplinary retreats

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| Requirements/formal criteria |
| Eligible for application are   * Doctoral candidates who are members of GSGG until their disputation * The event applied for is co-organised by at least one doctoral candidate of GSGG. * The event is primarily aimed at doctoral candidates. * GSGG funds the event with up to 50% of the total costs incurred if the respective seminar/institute agrees to bear the rest of the costs. * At least 50% of the participants need to be doctoral candidates of GSGG. * Public events need to be held in Göttingen. Retreats can also be held nearby Göttingen. * Only one main request per doctoral candidate during the whole doctoral phase (this only applies to approved applications). |
| Documents to be submitted |
| * Completed application form with original signatures of the applicant and for doctoral candidates additionally with original signatures the supporting supervisors (at least 2 supervisors) * Project outline including time schedule of the planned event (3-4 pages) and naming of the target group * Costs projection clarifying if and to what extend other institutions than GSGG are involved in the financing * Agreement of financing by the respective seminar/institute |
| Annotations |
| * The allowance of GSGG can amount to a max. of €2,000. * Upon settlement, a list of participants is to be submitted, which shows that at least 50% of the participants were members of GSGG. * Approved allowances will be disbursed after the event on presentation of the original vouchers. * In case funding by GSGG is granted, the logo of GSGG needs to be used for posters, leaflets, etc. |

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| Refundable expenses |
| * Traveling and accommodation costs for the participants * Child care during the event (please note: the family service needs a 4 months’ notice; please consider this in the planning process). * Costs which contribute to communicative accessibility (e.g. fees for sign language interpreters)   Catering and entertainment expenses are not refundable. |